

Donald G.  
**Gardner  
Humanities  
Trust**

**Operational Funding Grant Final Report**

*Complete and return this form within 30 days of grant end date.*

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1. Grant Recipient - name, address and phone:

2. Application number:

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3. ATTENDANCE: Estimate of community members and artists served during grant period.

\_\_\_\_\_ Number of project participants:

\_\_\_\_\_ Number of artists served:

\_\_\_\_\_ Estimate of audience number:

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4. Narrative summary of the work funded. Describe how the funding was used to support the goals and objectives of the organization. (DGGHT funding may be used to maintain ongoing programs, services, and facilities without special emphasis on programming as a justification. It may also be used to maintain or increase staffing.)

5. **Budget Summary:** ATTACH a profit and loss statement or financial statement for the grant year. *Please clearly label where the Trust grant monies were used; what expenses the grant paid for.*

6. ATTACH highlights of promotional efforts produced during the last year. Include: press releases, schedule of activities, copies of printed publicity, programs information, clippings, reports and/or publications

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7. Certification: I certify that the information contained in this report is true and correct to the best of my knowledge.

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Typed name

Title

Date

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Signature